



# COUNTY ASSET REQUEST FORM

**Instructions:** Please complete the information below and forward to:  
Office of the Purchasing Agent, 164 West Broad Street, Bridgeton, NJ 08302

Alternatively, these may be emailed to the Purchasing Agent (David DeWoody) at:  
davidde@co.cumberland.nj.us

Type of Entity (select one):

County Department

Local Government Entity

Non-Profit Organization

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Vehicle/Equipment Desired:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of its intended use (justify need):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

.....  
*Internal Use Only*

Approved Asset for Sale/Transfer: \_\_\_\_\_

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This Document shall be attached to the County Asset Removal Form corresponding to the transfer of this vehicle, or other piece of equipment, as authorized by the Board of County Commissioners of the County of Cumberland.**